

# CEO POSITION DESCRIPTION

## Role Purpose

The Chief Executive Officer (CEO) is responsible for the overall leadership, strategic direction, and operational management of Melayhenner Teeackana Warrana (Heart of Country) Aboriginal Corporation (MTWAC). The CEO ensures the organisation delivers on its mission to support cultural, social, and economic outcomes for the Aboriginal community, in alignment with the values and priorities of the Board.

## Key Responsibilities

**Purpose:** Provide strategic leadership and overall accountability for the corporation.

**Key Responsibilities:**

**Strategic Direction:**

- Develop and implement the corporation's vision, mission, and long-term goals in consultation with the Board.
- Lead and deliver MTWAC's growth roadmap

**Governance & Compliance:**

- Ensure compliance with legal, cultural, and financial obligations, including reporting to the Board and funding bodies.
- Further embed fit-for-purpose governance, reporting, and operational systems aligned to MTWAC's vision

**Stakeholder Engagement:**

- Build strong relationships with Traditional Owners, community members, government agencies, and partners.
- Manage day-to-day operations and organisational performance

**Financial Oversight:**

- Oversee budgets, funding agreements, and financial sustainability.

**Organisational Leadership:**

- Lead and mentor the management team, fostering a culture aligned with Aboriginal values and community priorities.

## Key Selection Criteria

- Proven leadership experience in Aboriginal organisations or community settings
- Strong understanding of Aboriginal culture, values, and community dynamics in the Tasmanian context
- Demonstrated ability to manage finances, staff, and develop and deliver on operational and strategic plans
- Demonstrated ability to deliver multiple and transdisciplinary projects
- Excellent communication, negotiation, and advocacy skills

- Extensive experience working with Boards and understanding of governance frameworks
- Commitment to self-determination and community-led development

## Reporting Structure

The CEO reports directly to the MTWAC Board of Directors and is responsible for leading all staff and contractors.

## Organisational Context

MTWAC is an Aboriginal community-controlled organisation based in trouwunna/Tasmania. We are committed to revitalising culture, protecting Country, and empowering our people through programs, advocacy, and leadership.

Approved by: Board	Date: 20.1.2026
Ad run:	20.1.2026 – 3weeks
Uploaded:	20.1.2026